



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
FLORIDA NATIONAL GUARD

Office of the Adjutant General
St. Francis Barracks, P.O. Box 1008
St. Augustine, Florida 32085-1008

STATEWIDE



ACTIVE GUARD RESERVE (AGR) - VACANCY ANNOUNCEMENT # 008-14A

OPEN TO: CURRENT ON-BOARD (T32) AGR FLORIDA ARMY NATIONAL GUARD MEMBERS ONLY

POSITION: IADT Manager

UNIT: REC & RET BN

OPEN DATE: 15 January 2014

LOCATION: St Augustine

CLOSE DATE: 13 February 2014

MOS: 00F4 – MOS IMMATERIAL (*See #1*)

EARLIEST FILL DATE: TBD

MIN-MAX RANK/GRADE: SSG-SFC/E6-E7

MEMBERSHIP RESTRICTED TO: NA

PULHES: (*See #1*)

ARMY AGR POC: Tiffini L. Savage (904) 823-0660 or Tiffini.l.savage.mil@mail.mil

MINIMUM ENLISTED QUALIFICATION REQUIREMENTS

1. *Per TDA, must be qualified as 79T or 42A to be to apply for this position. Other MOS will not be considered. Include a copy of valid Driver's license (front & back), required.*
2. Must meet medical standards IAW chapters 3 and 4, AR 40-501 as appropriate. Must meet Army Physical Fitness standards IAW FLARNG TC 350-1 and height and weight standards as prescribed by AR 600-9.
3. Initial Tour only - Be able to serve at least 3 years in an AGR status prior to completing 18 years of Active Federal service (any combination of Active Duty, Active Duty Special Work, Annual Training, and/or AGR program for a total of 18 years), or the date of mandatory removal.
4. Initial Tour only - Must have sufficient time remaining (ETS) to permit completion of tour of duty.
5. Secret clearance is required for this full time position. Individuals must be able to attain an Interim Secret Clearance prior to starting AGR tour for this full-time position. Selectees who require a National Agency Check (DIS Form 1 (9-72) or MEPCOM Form) will have an investigation initiated immediately upon entry into the program. If the results of the investigation are unfavorable or appropriate clearance is not granted, individual's AGR tour will be immediately terminated.
6. Must not be under a current suspension of favorable personnel action (flagged), to include Bar to Reenlistment.
7. The Florida National Guard is an Equal Opportunity Employer and all qualified applicants will receive consideration for this announcement without regard to race, color, religion, national origin, or gender.
8. Candidates will be evaluated on the basis of their education, experience, training, and performance. Consideration will be based on available information contained in the individual's application, with attachments as developed by this office. Applications are now being accepted for the Title 32, USC 502(f) AGR Tour. Length of Tour: 3 years in duration, contingent upon satisfactory performance.
9. Incumbent must be assigned to the military position by para/line as specified by the AGR Staffing Guides.
10. Soldiers must have completed initial entry training before submitting applications for AGR vacancies.
11. AGR Soldiers will not be reassigned during the first 18 months of their **INITIAL** tour.
12. Must be 18 years of age and not have reached 55th birthday by closing date of announcement.

SEE REVERSE FOR APPLICATION INSTRUCTIONS

!!! IMPORTANT NOTICE !!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy prior to submission to HRO. Nothing will be added to the application after the COB on the closing date.

Due to the increased volume of AGR applications, incomplete packets will not be considered for AGR selection.

It is extremely important to following the application instructions contained in the job announcement.

Systemic errors and trends are as follows:

Both copies of NGB 34-1 not provided or incomplete (*missing signatures*). Questions unanswered or form not signed. Incorrect version used, required version is dated **11 November 2013.**

DD 214 / DD 215 are not included in the application. The DD 214 form does not include the bottom portion of the document indicating the reason for Release from Active Duty (REFRAD) and the RE (reenlistment) code. (*Application must include “ALL COPIES” received since joining the military*)

DD 220 (received for Split Training Program & Alternate Training Program- less than 90 days) is not included in the application. (CHECK IPERMS FOR THESE DOCUMENTS)

DA 2-1 is not signed by applicant (page 3) & certification missing from unit clerk. ASVAB scores & date tested are missing (*NA for Officers*).

ERB/ORB – is not certified by the unit. ASVAB scores and date tested are missing (*NA for Officers*).

Last 5 years of OERs / NCOERs (*to include current*) are not included in the application or their absence/overlap explained in a memo to the board president from the Soldier. All gaps / overlaps must be explained in the memo (*mandatory*).

Individual Medical Readiness (IMR), 1 page document, missing or out of date. PHA is not within 15 months of announcement closing date, HIV is not within 5 years of closing date. PHA and HIV are not justified with a memo from the unit Commander (*mandatory*). Any PULHES with a 3 or 4 is not supported with medical fit for duty waiver.

DA Form 705 does not include all APFT's taken in the last 3 years (AGR's 2 record test a year & Traditional Soldier 1 record test a year). Missing APFT's are not explained in a memo from the Soldier to the board president. The profiled event(s) is not supported with permanent profile, if applicable.

DA Photos (if required) are out of date. Photo is not within 2 years of announcement closing date.

ACTIVE GUARD RESERVE (AGR) - VACANCY ANNOUNCEMENT # 008-14A

APPLICATION INSTRUCTIONS

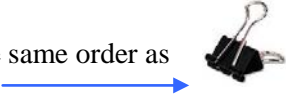
Submit applications to: Florida Army National Guard, Attn: HRO-AGR, P. O Box 1008, St. Augustine, FL 32085

Submit overnight applications to: Florida Army National Guard, Attn: HRO-AGR (ARMY), 82 Marine Street, St. Augustine, FL 32084.

Do **NOT** send applications through the inter-office mail.

Applications received after the Close of Business (COB) on the closing date indicated will **NOT** be considered. Failure to submit the minimum documentation will cause your application to be disqualified without consideration for the position. Submit the application in the order listed below.

APPLICATIONS WILL NOT BE RETURNED!

1. **NGB FM 34-1, (version 20131111) -2 total copies - digital or hand written signature** (Application for Active Guard Reserve (AGR) Position). Ensure Section V is completed for required answers given in Section IV. If yes for #3 or #4, provide a copy of police report in application.
2. Include a **valid** email address on both NGB Form 34-1's (*handwritten or typed on top of forms*) and on the resume. You will be notified of the board results by the email address provided.
3. **DA 2-1** - Updated copy that has been signed by the Soldier and certified by the unit administrator OR **ERB/ORB** - "certified" by the unit.
4. **NGB Fm 23B** - Retirement Points Statement (RPAM) -all Army National Guard Soldiers will submit a current copy. (*See your unit for this document*)
5. **DD Fm 214 / DD Fm 215 / DD Fm 220** - ALL copies ever received and any other official documentation to verify active service. The DD 214/DD 215 form must be one of the following copies: **#2, #4, #7 or #8**, which includes the bottom portion indicating the reason for Release from Active Duty (REFRAD) and the RE (reenlistment) code.
6. **DA Photograph** - FLARNG applicants must ensure a recent (*within 24 months of job closing date*) Official DA Photograph is uploaded into your iPERMs account. All Photographs must be in IAW AR 640-30. Unless an exception is given **before** the application closing date, packets or iPERM accounts without a DA Photograph will not be considered. DA Photograph is **not** required for positions advertised as SSG or below.
7. **Resumé** (not mandatory, but encouraged) and/or statement of civilian/military experience and education may be submitted with your packet. Your packet **will not** be returned if you choose not to include a resume, however including one is highly recommended and will be to your benefit. Ensure to focus on official military training when the standards were exceeded and explain any particular item the board may question.
8. **NCOER** - Copy of all NCOERs received. Missing time between reports or missing rating periods, either in excess of 60 days, need to be explained in a memo.
9. **Letters of Recommendation** - will "**NO**" longer be accepted in applications.
10. **IMR** (Individual Medical Readiness) - (*See your unit for this document*) must reflect current favorable PHA in accordance with (IAW) AR 40-501, Chapter 3, conducted within 15 months prior to the close date and a documented HIV test with negative results within 5 years prior to close date. Commanders must submit requests for waiver verifying the unit's inability to obtain a PHA within the prescribed timeline. If selected for an AGR hire, the PHA must be within 12 months of the AGR tour start date and HIV test with negative results must be within 24 months of AGR tour start date. Include a copy of your DA Fm 3349 if currently on temporary or permanent profile. Any PULHES with a 3 or 4 must be supported with medical fit for duty waiver.
11. **DA Fm 705** - Scorecard including the last 3 years of **all** record APFT's (include current APFT). (AGR-6 test/M-Day-3 test). Include a memo to board president with **detailed** medical information for each missing APFT. Include a current copy of your DA Fm 3349, if profiled for any event during your APFT.
12. **Statement of Understanding (R&R)** - must be completed and returned with the application (*last page of advertisement*).
13. Include a copy of valid **Driver's license** (front & back).
14. **DO** assemble all documents in a single neat stack, with single sided white paper in the same order as stated in items #1 through #11 above and bind together with a binder clip. 
15. **DO NOT** forward packets in any type of a document binder or folder. **DO NOT** use card stock paper. **DO NOT** use document protectors, staples or paper clips. **DO NOT** use tabs of any kind. **DO NOT** use any type of paper to the separate documents. **DO NOT** send double sided images.
16. Packets will **NOT** be accepted via email except for Soldiers deployed OCONUS. **OCONUS Soldiers submit your packet to: tiffini.l.savage.mil@mail.mil**

Recruiting and Retention Battalion (RRB)
Statement of Understanding

National Background Check

Upon application I hereby agree to a national background check completed by the RRB. I further understand that upon the disposition of the background check that any failure to disclose or unfavorable results may result in disqualification from and/or removal of position.

I have read, understood and agree to position eligibility requirements to fill a Recruiting and Retention Battalion support position.

Printed Name & Rank

Signature & Date